

Monday, November 13, 2023  
Regular Board Meeting Agenda

OPEN MEETING: 5:00 P.M.

Notice is hereby given that the Board of Trustees of the Katy Independent School District will hold a Regular Board Meeting on Monday, November 13, 2023 in the Board Room of the Katy ISD Education Support Complex, 6301 South Stadium Lane, Katy, Texas 77494. The Open Meeting will begin at 5:00 p.m. and the public may view the meeting through a free livestream service at Katy ISD Board Meeting Livestream. Access to the agenda documents will be available the day of the meeting at BoardDocs.com. Individuals who wish to participate in the Public Comment/Citizen Participation portion of the meeting may do so by signing up in advance of the meeting. To sign up to speak, that individual must send an email to [publicrecords@katyisd.org](mailto:publicrecords@katyisd.org) by 2 p.m. Monday, November 13, 2023, with your name and specific topic of discussion. Please also include your mailing address, designate whether you reside in Katy ISD and if you have children in Katy ISD Schools. Speakers who have signed up by the 2p.m. deadline must also sign in at least 15 minutes before the meeting begins. The sign-in sheet will be available at the entry of the Board Room. Speakers that fail to sign up in advance and sign in at least 15 minutes before the meeting will not be called to speak. At the outset of Public Comment/Citizen Participation (about 5:00 p.m.), speakers that properly signed up in advance will be called forward individually and allowed to address the Board. Please note participation in public comment will remain governed by Katy ISD Board Policy BED.

**1. Call to Order - Upon announcement by the presiding officer that a quorum is present, the meeting will be called to order. The presiding officer will verify that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law.**

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**2. Pledges of Allegiance**

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Subject :	2.1 Alexander Elementary student to lead pledges of allegiance.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	2. Pledges of Allegiance
Type :	Pledge

## Public Content

Alexander Elementary 5th grade student Mark Zhao will lead the pledges of allegiance to the United States and Texas flags.

Respectfully submitted,

Andrea M. Grooms, Ph.D.

Chief Communications Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[111323 Pledge Leader Information.pdf \(116 KB\)](#)

Subject :	2.2 Members of the Tompkins High School Band will perform the National Anthem.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	2. Pledges of Allegiance
Type :	

## Public Content

Members of the Tompkins High School Band will perform the National Anthem.

Respectfully submitted,

Andrea M. Grooms, Ph.D.

Chief Communications Officer

Ken Gregorski, Ed.D.

Superintendent

### File Attachments

[111323 National Anthem Information.pdf \(106 KB\)](#)

## 3. Recognitions

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Subject :	3.1 Recognize new principal for Katy ISD Junior High #18.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	3. Recognitions
Type :	Recognition

**4. Public Comment/Citizen Participation - In accordance with BED(LEGAL) and BED(LOCAL) the Board shall hear from persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up via email at [publicrecords@katyisd.org](mailto:publicrecords@katyisd.org) by 2:00 p.m. on Monday, November 13, 2023. Speakers must also sign in at least 15 minutes before the meeting begins.**

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Subject :	4.1 Public comment on posted agenda items.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	4. Public Comment/Citizen Participation - In accordance with

BED(LEGAL) and BED(LOCAL) the Board shall hear from persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up via email at [publicrecords@katyisd.org](mailto:publicrecords@katyisd.org) by 2:00 p.m. on Monday, November 13, 2023. Speakers must also sign in at least 15 minutes before the meeting begins.

Type :

Subject :

4.2 Public comment on non-agenda items.

Meeting :

Nov 13, 2023 - Regular Board Meeting Agenda

Category :

4. Public Comment/Citizen Participation - In accordance with BED(LEGAL) and BED(LOCAL) the Board shall hear from persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up via email at [publicrecords@katyisd.org](mailto:publicrecords@katyisd.org) by 2:00 p.m. on Monday, November 13, 2023. Speakers must also sign in at least 15 minutes before the meeting begins.

Type :

**5. Closed Meeting - Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purposes listed below.**

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**6. Reconvene from Closed Meeting - The Board will reconvene from Closed Meeting.**

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## **7. Reports**

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Subject :

7.1 Katy Independent School District 2023 Demographic Update

Meeting :

Nov 13, 2023 - Regular Board Meeting Agenda

Category :

7. Reports

Type :

Report

## **Public Content**

It has been a long-standing district practice to consult with a demographer regarding the District's updated demographics. Population and Survey Analysts (PASA), the largest demographic firm in Texas, will present the 2023 Demographic Update for Katy Independent School District. Projections are used to determine staffing for the upcoming year, facility and bond planning, land acquisition, and transportation planning. PASA specializes in working with public school districts and has been performing demographic studies for over 40 years.

Respectfully submitted,

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

## 8. Consent

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Subject :	8.1 Consider Board approval of naming High School #10 as recommended by the Naming Advisory Committee.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action
Recommended Action :	It is recommended that the Board of Trustees approves the name of High School #10 as recommended by the Naming Advisory Committee.

## Public Content

In accordance with Board Policy [CW\(LOCAL\)](#), the High School #10 Naming Advisory Committee met on November 2 to review all name nominations and supporting documents for High School #10. The committee, per Board policy CW(LOCAL), held a public forum on November 8 to solicit input on the selected name and reconvened afterward to consider the testimony. The committee is now recommending the selected name to the board.

Respectfully submitted,  
Andrea M. Grooms, Ph.D.  
Chief Communications Officer  
Ken Gregorski, Ed.D.  
Superintendent

### File Attachments

[Board Timeline HS10.pdf \(140 KB\)](#)

Subject :	8.2 Consider Board approval of the November 2023 budget amendments.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action (Consent),Discussion
Recommended Action :	It is recommended that the Board of Trustees approves the District's November 2023 budget amendments.

## Public Content

As per Board Policy [CE \(LEGAL\)](#) and [CE \(LOCAL\)](#), the Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources.

The TEA Financial Accountability System Resource Guide requires Board approval for any change to a revenue object or a function expenditure category. The attached proposed amended budget and the individual amendments reflect these changes.

**Impact Statement:** General Operating fund expenses increased by \$135,800 to help cover an upgrade to the District's EDULOG software system for Transportation. All other amendments were direct offsets between different functions. Approval of these amendments will result in a \$135,800 decrease to the General Operating fund balance.

Capital Projects expenditure amendments include \$423,764 for Chiller Replacements at Mayde Creek, Morton Ranch and Seven Lakes High Schools approved by the Board of Trustees in October 2023, resulting in no change to Construction Fund Balance.

Respectfully submitted,

Esperanza Rios

Director of Budget and Treasury

Sharri S. Butterfield

Executive Director, Budget and Treasury

Jamey Hynds

Executive Director of Finance

Christopher J. Smith

Chief Financial Officer

Ken Gregorski, Ed.D.

Superintendent

**File Attachments**

[November 2023.pdf \(213 KB\)](#)

**Consent**

A consent agenda shall include items of a routine or recurring nature. The Board shall be furnished with background material for each item. At the Regular Board Meeting, consent agenda items shall be grouped together under one action item. All items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. BE (LEGAL); BE(LOCAL)

Subject :	8.3 Consider Board approval of the annual review of investment policies and strategies.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action,Discussion
Recommended Action :	It is recommended that the Board approves the District's investment policies and strategies.

# Public Content

Attached is the annual review of investment policies and strategies for the year ended August 31, 2023. Katy ISD Investment Policy [CDA \(LEGAL\)](#); [CDA \(LOCAL\)](#) requires the Board to review this information annually. This review includes the District's investment policies and strategies along with a list of investment brokers with whom the District has authorized to engage in investment transactions. The Public Funds Investment Act (2256.005e) requires the Board to adopt a written statement of its review and any changes made to public policy or strategies.

Our investment policies and strategies address the significance of safety, liquidity, and yield in addition to listing authorized investments. Our policies and strategies also address the maturity of our investments and stress the need to match investment maturities with anticipated spending needs.

Respectfully submitted,

Esperanza Rios  
Director of Budget and Treasury  
Sharri S. Butterfield  
Executive Director of Budget and Treasury

Jamey Hynds  
Executive Director of Finance

Christopher J. Smith  
Chief Financial Officer

Ken Gregorski, Ed.D.  
Superintendent

## File Attachments

[2023AnnualReviewofInvestmentStrategies.pdf \(268 KB\)](#)

Subject :	8.4 Consider Board approval of the September 2023 Financial Reports.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action, Discussion
Recommended Action :	It is recommended that the Board of Trustees approves the District's September 2023 financial statements.

# Public Content

Board Policy [BAA \(LEGAL\)](#) and [BAA \(LOCAL\)](#) indicates that the Board shall monitor District finances to ensure proper maintenance of the District's financial procedures and records.

To ensure compliance with this policy, attached for your approval are the District's financial statements, construction report, and tax report for the period ending September 30, 2023. A summary of the September 2023 check registers is also included for your approval.

The financial statements include revenues, expenditures, and changes in fund balance for all budgeted funds and an analysis of expenditures by function and object, while the construction report presents summarized information for District capital projects.

The tax report provides information on the tax levy assessed, collections to date, and balances yet to be collected through the most recent financial reporting period.

The check register summarizes District expenditures for the month of September 2023.

Respectfully submitted,  
Jamey R. Hynds  
Executive Director of Finance  
Christopher J. Smith  
Chief Financial Officer  
Ken Gregorski, Ed.D.  
Superintendent

## File Attachments

- [1 Financial Statements - September 2023.pdf \(187 KB\)](#)  
[2 Function Object Analysis - September 2023.pdf \(218 KB\)](#)  
[3 Construction Report- September 2023.pdf \(165 KB\)](#)  
[4 Tax Report September 2023.pdf \(44 KB\)](#)  
[5 Check Register-September 2023.pdf \(186 KB\)](#)

Subject : 8.5 Consider Board adoption of a Resolution to cast Katy Independent School District's votes for the Fort Bend Central Appraisal District Board of Directors.

Meeting : Nov 13, 2023 - Regular Board Meeting Agenda

Category : 8. Consent

Type : Action, Discussion

Recommended Action : It is recommended that the Board of Trustees adopts the Resolution casting the District's allotted votes for the Fort Bend Central Appraisal District's Board of Directors.

## Public Content

Per Board Policy [CCH\(LEGAL\)](#): "The Board shall participate in the election of the Board of Directors of the Appraisal District or Districts as provided by law."

The State Property Code requires that each entity cast its votes for the Directors of the Appraisal District Board before December 15, 2023. The entity may cast all its votes for one candidate or may distribute the votes among any number of candidates.

Katy Independent School District's vote entitlement is 514 for the Fort Bend Central Appraisal District.

There are five candidates and five Director positions to be elected for a two-year term beginning January 1, 2024. After the election process is over, the Appraisal District will follow Section 6.03(1) of the Texas Property Tax Code to fill the available vacancies. Attached is the resolution and official ballot, along with brief biographies of the candidates as provided by the Appraisal District.

Respectfully submitted,

Jamey Hynds

Executive Director of Finance

Christopher J. Smith

Chief Financial Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

- [Fort Bend Central Appraisal District Candidate Biographies.pdf \(86 KB\)](#)  
[Ballot.pdf \(183 KB\)](#)  
[Fort Bend County Resolution.pdf \(117 KB\)](#)

Subject : 8.6 Consider Board adoption of a Resolution to cast Katy Independent School District's votes for Waller County Appraisal District Board of Directors.

Meeting : Nov 13, 2023 - Regular Board Meeting Agenda  
Category : 8. Consent  
Type : Action,Discussion  
Recommended Action : It is recommended that the Board of Trustees adopts the Resolution casting the District's allotted votes for the Waller County Appraisal District's Board of Directors.

## Public Content

Per Board Policy [CCH\(LEGAL\)](#) "The Board shall participate in the election of the Board of Directors of the Appraisal District or Districts as provided by law."

The State Property Code requires that each entity cast its votes for the Directors of the Appraisal District Board before December 15, 2023. The entity may cast all its votes for one candidate or may distribute the votes among any number of candidates.

Katy Independent School District's vote entitlement for Waller County Appraisal District is 1027 out of a total of 5,000 votes. The vote must be by resolution.

There are five candidates for the five Director positions to be elected for a two-year term beginning January 1, 2024. After the election process is over, the Appraisal District will follow Section 6.03(1) of the Texas Property Tax Code to fill the available vacancies. Attached is the resolution and an official ballot.

Respectfully submitted,

Jamey R. Hynds

Executive Director of Finance

Christopher J. Smith

Chief Financial Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[WCAD Official Ballot 2023.pdf \(351 KB\)](#)  
[Waller County Resolution.pdf \(143 KB\)](#)

Subject : 8.7 Consider Board adoption of a Resolution to cast Katy Independent School District's votes for the Harris Central Appraisal District Board of Directors.

Meeting : Nov 13, 2023 - Regular Board Meeting Agenda  
Category : 8. Consent  
Type : Action,Discussion  
Recommended Action : It is recommended that the Board of Trustees adopts the Resolution casting the District's allotted votes for the



## Public Content

Per Board Policy [CCH\(LEGAL\)](#) "The Board shall participate in the election of the Board of Directors of the Appraisal District or Districts as provided by law."

The State Property Tax Code requires that each entity cast its votes for the Directors of the Appraisal District Board before December 15, 2023.

Katy Independent School District's vote entitlement is one vote for Harris Central Appraisal District. The vote must be by resolution.

There is one candidate included in the nominations for the board position representing school districts other than Houston ISD. This position is to be elected for a two-year term beginning January 1, 2024.

Each district casts a single vote with the candidate receiving the most votes being elected. Attached are the resolution and official ballot received.

Respectfully submitted,

Jamey R. Hynds

Executive Director of Finance

Christopher J. Smith

Chief Financial Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[Ballot.pdf \(11 KB\)](#)

[Harris County Resolution.pdf \(142 KB\)](#)

Subject :	8.8 Consider Board approval of a contract for the purchase of time and attendance software for district-wide time and attendance.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action, Discussion
Recommended Action :	It is recommended that the Board of Trustees approve the contract for the purchase of Time and Attendance software with TimeClock Plus (TCP) utilizing Purchasing Cooperative OMNIA Contract No. 14-10.

## Public Content

The Payroll Department has been in partnership with our current time management vendor for over 20 years. However, after careful consideration of recent price increases and required software upgrades, the department made a decision to begin a search for a new service provider. The department invited various time and attendance vendors to demonstrate their products. After a thorough evaluation, TimeClock Plus (TCP) was found to provide the best overall value for fulfilling the Districts Time and Attendance needs.

### FIRST YEAR IMPLEMENTATION:

Implementation Services & Hardware (One-Time).....\$421,638

Enterprise License & Annual Maintenance (Recurring).....\$190,958

First Year Implementation Costs Total.....\$612,596

**FIRST YEAR PROJECT FUNDING SOURCE:**

General Operating Fund.....\$190,958

**FUTURE ANNUAL COSTS AND FUNDING SOURCE:**

License and Maintenance - General Operating Fund.....\$190,958

**Impact Statement:**The implementation of TimeClock Plus (TCP) will not only replace the existing time and attendance functionality but also introduce additional features absent in the current system. Following the initial implementation and hardware acquisition, Katy ISD is expected to save more than \$184,000 annually compared to upgrading to the current vendors new time and attendance solution.

Respectfully submitted,

Executive Director of Finance

Jamey Hynds

Christopher J. Smith

Chief Financial Officer

Superintendent

Ken Gregorski, Ed.D

**File Attachments**

[TCP - KatyISD-Booklet-2023.pdf \(13,236 KB\)](#)

Subject :	8.9 Consider Board approval of the annual course additions.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action,Discussion
Recommended Action :	It is recommended that the Board of Trustees approve the course additions.

# Public Content

As per Board Policy [EH \(Local\)](#), curriculum changes that may involve the addition or deletion of courses may be initiated by the Board or administration and may be made only after approval by the Board". Courses are reviewed annually and additions and deletions are presented to the Board for approval. Therefore, each year, the Division of Teaching and Learning facilitates the process of course review including soliciting input from central and campus staff regarding course additions and deletions for the following year. As requests are received, the Division assesses the content of the course, availability of curriculum, highly qualified staff, student interest, alignment to the TEKS, and relevance to the District Strategic Plan.

Guiding questions include:

- Is the content overlapping/repetitive with other courses?
- How does a course offering align with the state graduation requirements?

Based on this review, the administration recommends that the following high school courses be added to the course offerings for the 2024-2025 school year. There are no recommended course deletions.

## **Secondary C&I Courses**

- Dual Credit Biology 1
- Dual Credit Biology 2
- Dual Credit Chemistry
- Dual Credit Math for Education Majors I
- Dual Credit Math for Education Majors II

## **CTE Courses**

### **Junior High Courses**

- Business Information Management I
- Career Launchpad
- Principles of Arts, A/V Technology and Communications

### **High School Courses**

- Audio/Video Production II
- Career Kickstart Cybersecurity 1: Networking Fundamentals KAP
- Civil Engineering & Architecture
- Entrepreneurship II
- Graphic Design & Illustration II
- Dual Credit Health Science Theory
- Dual Credit Medical Assistant

## **Miller Courses**

- Foundations of Restaurant Management
- Practicum in Digital Audio Technology

## **Raines Courses**

- Dual Credit Fundamentals of Real Estate
- Dual Credit Practicum in Entrepreneurship for Real Estate
- Dual Credit Marketing for Real Estate

Respectfully submitted,

SanéeBell, Ed.D.

Assistant Superintendent of Teaching and Learning

Christine W. Caskey, Ed.D.

Chief Academic Officer

Ken Gregorski, Ed.D.

Superintendent

Subject :	8.10 Consider Board approval to award a contract for design services necessary for the cafeteria kitchen component replacements at various campuses.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action
Recommended Action :	It is recommended that the Board of Trustees awards a contract to Salas OBrien, LLC for the cafeteria kitchen component replacements at King Elementary, Schmalz Elementary, Williams Elementary, Katy Junior High, Mayde Creek High School 9th Grade Center, Taylor High School, and Taylor High School 9th Grade Center.
Goals :	<a href="#">Katy ISD will develop systems where customized resources will ensure equity in response to the needs of a growing district with rapidly changing demographics.</a>

# Public Content

The \$676 Million Bond Authorization provides funding for the design services for the cafeteria kitchen component replacements at King Elementary, Schmalz Elementary, Williams Elementary, Katy Junior High, Mayde Creek High School 9th Grade Center, Taylor High School, and Taylor High School 9th Grade Center. Facilities, Planning, and Construction staff have worked closely with the Nutrition and Food Service Department (NFS) to develop and finalize the scope of component replacements needed to satisfy current needs. The current scope will include the design and coordination of the kitchen component replacement for a fee of 7% of the final construction cost. The kitchen equipment is being purchased separately using the Texas Department of Agriculture (TDA) funds.

This contract has been reviewed by the Districts legal counsel. Board approval of this request is consistent with Board Policy [CV\(LEGAL\)](#) and [CV\(LOCAL\)](#).

**Impact Statement:** Approval of this recommendation at this time will enable equipment to be ordered and delivered to meet the projected August 2025 completion date.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed. D.

Superintendent

## File Attachments

[AIA Doc B101-2017\\_Kitchens\\_Final.pdf \(8,633 KB\)](#)

Subject :	8.11 Consider Board approval on an easement to Sunterra Property Owners Association, Inc. along the western edge of the Elementary School #48 site in Sunterra Section 32.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action
Recommended Action :	It is recommended that the Board of Trustees awards Sunterra Property Owner's Association, Inc. an access easement for a perimeter wall maintenance along the western edge of the Elementary School #48 site in Sunterra Section 32.
Goals :	<a href="#">Katy ISD will develop systems where customized resources will ensure equity in response to the needs of a growing district with rapidly changing demographics.</a> <a href="#">Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community.</a>

# Public Content

Sunterra Property Owners Association, Inc. has requested an access to provide for a perimeter wall maintenance along the western edge of Sunterra Section 32 relating to Elementary School #48 site. The easement is required to install and maintain a perimeter wall.

The easement has been reviewed by District legal counsel and approved as to form. Board approval of this easement is consistent with Board policy [BAA\(LEGAL\)](#) and [BAA\(LOCAL\)](#).

**Impact Statement:** Granting the requested easement will ensure that perimeter wall maintenance is installed in a timely manner for Elementary School #48 to open in August 2025.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed. D.

Superintendent

## File Attachments

[Access Easement-Katy ISD to Sunterra Property Owners Association, Inc..pdf \(4,761 KB\)](#)

Subject :	8.12 Consider Board approval of the minutes for the October Board meetings.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	8. Consent
Type :	Action

## 9. Information Items

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Subject :	9.1 Board Committee.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	9. Information Items
Type :	Information
Subject :	9.2 Recap of Board member requests for information.
Meeting :	Nov 13, 2023 - Regular Board Meeting Agenda
Category :	9. Information Items
Type :	

## 10. Future Meetings

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Subject : 10.1 Board Work Study Meeting - December 4, 2023

Meeting : Nov 13, 2023 - Regular Board Meeting Agenda

Category : 10. Future Meetings

Type : Procedural

Subject : 10.2 Regular Board Meeting - December 11, 2023

Meeting : Nov 13, 2023 - Regular Board Meeting Agenda

Category : 10. Future Meetings

Type : Information

## **11. Adjournment**

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